



Office of Financial Aid & Scholarships

2024-2025 MOTHER (STEPMOTHER) LETTER OF NONFILING

Your 2024-2025 application for federal student aid has been selected for verification. Your mother/stepmother indicated on the FAFSA that she “will not file” a 2022 federal income tax return. If this information is correct, our office is required to verify that a federal income tax return was not filed with Internal Revenue Service (IRS). Failure to submit the required document(s) will result in a delay in the processing of your aid. **The student’s name and LSU ID should be listed on all documents submitted.**

- **Submit a 2022 IRS Letter of Nonfiling dated after October 1, 2023 or later**
 - May be requested online at irs.gov under “Get Your Tax Record”
 - To use the Get Transcript Online tool you will need to create an ID.me account with the IRS. You can use either a self-service process that requires a photo of a government ID and selfie, or a live call with an ID.me video chat agent that doesn’t require biometric data.
 - Or by completing a ‘Request for Transcript of Tax Return’ IRS form 4506-T
 - Verifying that item 7 is selected and the year or period requested is 12/31/2022.