



Office of Sponsored Programs

**Board of Regents Support Fund
Notice of Intent (NOI)
Guidelines**

NOI Deadlines

September 3	RCS, RCS One-Year, P-o-C/P, & ITRS Notices of Intent uploaded by PI into LOGAN and released to OSP
September 3	ENH internal NOI form submitted to osp@lsu.edu
September 11	RCS, RCS One-Year, P-o-C/P, & ITRS Notices of Intent due through LOGAN @ 4:30pm
October 5	ATLAS Notice of Intent uploaded by PI into LOGAN and released to OSP
October 12	ATLAS Notices of Intent due through LOGAN @ 4:30pm

Research and Development-Research Competitiveness Subprogram (RCS), RCS One-Year Research Component (RCS One-Year), Proof-of-Concept/Prototype Initiative (P-o-C/P), and Industrial Ties Research Subprogram (ITRS)

A Notice of Intent is required by BoR. The NOI must be submitted through the LOGAN system by 4:30 p.m., **September 11, 2020**. If you are not registered in LOGAN, please do so at this time at https://web.laregents.org/logan/pi_register_form.pl

To submit your RCS One-Year, RCS, P-o-C/P, or ITRS Notice of Intent:

- Log in to LOGAN and load your NOI using the “Desired Program’s Notice of Intent” module. Please make sure that you select “Louisiana State University and A&M College-Baton Rouge” as the institution.
- After you have entered all required information, press the button to “Create Full NOI document.” This will create a PDF version of your NOI.
- After you save the PDF, make sure to press the “Send NOI to your Office of Sponsored Programs/Research” button. This will forward your NOI to OSP for release to the BoR. You will receive an email confirmation that your NOI has been submitted to OSP for approval.
- In order to allow sufficient time for OSP to submit your NOI to the BoR by the **September 11** deadline, please upload your notice of intent to LOGAN and release it to OSP by **September 3, 2020**.
- OSP will review your NOI for completeness and submit it to the BoR. You will receive a confirmation email.
- **Please note: It is no longer necessary to route Board of Regents NOIs in LSU’s proposal routing system.**

Departmental Enhancement Program (ENH)

Due to the RFP stipulation that each academic unit may submit only one Comprehensive Enhancement and the requirement that Targeted Enhancement proposals include a rank order of proposals for the academic unit, an internal Notice of Intent form will be required by OSP. The internal NOI form must be submitted to osp@lsu.edu. The Internal NOI forms are available at:

https://www.lsu.edu/osp/news-announcements/2020/osp_bor_departmentenhancement_noi_2020.php. Deadline for submission of the internal NOI is **September 3, 2020**. **The NOI does not need to be routed in LSU's proposal routing system.**

Awards to Louisiana Artists and Scholars Program (ATLAS)

A Notice of Intent is required by BoR. The NOI must be submitted through the LOGAN system by 4:30 p.m., **October 12, 2020**. If you are not registered in LOGAN, please do so at this time at https://web.laregents.org/logan/pi_register_form.pl

To submit your ATLAS Notice of Intent:

- Log in to LOGAN and load your NOI using the “ATLAS NOI” module. Please make sure that you select “Louisiana State University and A&M College-Baton Rouge” as the institution.
- After you have entered all required information, press the button to “Create Full NOI document.” This will create a PDF version of your NOI.
- After you save the PDF, make sure to press the “Send NOI to your Office of Sponsored Programs/Research” button. This will forward your NOI to OSP for release to the BoR. You will receive an email confirmation that your NOI has been submitted to OSP for approval.
- In order to allow sufficient time for OSP to submit your NOI to the BoR by the **October 12** deadline, please upload your notice of intent to LOGAN and release it to OSP by **October 5, 2020**.
- OSP will review your NOI for completeness and submit it to the BoR. You will receive a confirmation email.
- **Please note: It is no longer necessary to route Board of Regents NOIs in LSU’s proposal routing system.**

Interested faculty should review the complete RFP available on the Board of Regents website at https://web.laregents.org/downloads_page/rfps-policies-forms/

Please see the Program At-a-Glance information sheets available on the OSP website for eligible disciplines and additional program information.

Contact OSP at osp@lsu.edu or phone 225-578-2760 with any questions.